

Access to your Detailed Coded Record from 1st February



From 1st February 2016 you will be able to apply to have access to your **detailed coded record** via SystemOnline. This is the same system you can use to book appointments online and order your repeat prescriptions.

There are a number of important features of this service which we would like to point out:

- You must complete a form, sign it and hand it in at reception in order to apply for this access
- Your application must be considered by a member of clinical staff before being approved, as there are some patients that access is not appropriate for
- This **will not** give you access to your full medical record. You will be able to access **summary** information entered into your record **AFTER 1st February 2016**
- If you wish to have access to your full, detailed medical record you must still apply using our Access to Medical Records Policy which is outlined on our website or available from reception

If you wish to apply for access to this service please pick up a copy of the application form from reception or print out a copy from our website.